



# INTERNAL QUALITY ASSURANCE CELL

## BATADRABA SRI SRI SANKARDEV COLLEGE

BATADRABA : NAGAON : ASSAM

E-mail : [shariful.prof@gmail.com](mailto:shariful.prof@gmail.com)

9435958166, 8453269596

Ref. No. \_\_\_\_\_

Date: 19/09/2022

### Minutes of IQAC Meetings

Session: 2022-23

#### Meeting No. 1 (Meeting with all staff)

The meeting was chaired by the principal i/c Md. Habibur Rahman. The following members were present in the following.

1. Md. Habibur Rahman
2. Md. Shariful Islam
3. Shamima Sultana Khandaker
4. Mantoo Kr Borah
5. Hemayanti Deka
6. Rupak Kumar Sarmah
7. Rimi Bora
8. Debajit Mahanta
9. Md. Khairul Islam
10. Tridib Kr Goswami
11. Dilip Kr. Bhuyaan
12. Nazrul Islam
13. Pranjali Mahanta
14. Ashique Elahi
15. Ashim Chakraborty
16. Rajendra Saikia
17. Mustafizul Hoque
18. Lipika Afruz
19. Binod Borah
20. Sarbananda Bordoloi

#### Resolutions:

1. Resolution was taken to published college Magazine.
2. Resolution was taken to distribute criteria submission roadmap.
3. It was resolved to organized Freshman Social and Fateha Duwaz Daham.

#### Action Taken:

1. Publication of college Magazine is under process.
2. Roadmap was distributed.
3. Freshman Social and Fateha Duwaz Daham was organized.

  
IQAC Co-ordinator  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam

  
Principal i/c  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam



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Ref. No. \_\_\_\_\_

Date: 15/11/2022

### Minutes of IQAC Meetings

Session: 2022-23

Meeting No. 2 (Meeting with all staff)

#### Members:

1. Md. Habibur Rahman
2. Rani Bora
3. Debajit Mahanta
4. Ashique Elahi
5. Ashim Chakraborty
6. Pranjali Mahanta
7. Nasrin Ahmed
8. Hemayanti Deka
9. Lipika Afroz
10. Md. Khairul Islam
11. Nazrul Islam
12. Mantoo kr Borah
13. Dilip Kumar Bhuyaan
14. Mustafizul Hoque
15. Rupak Kumar Sarmah
16. Sarbananda Bordoloi
17. Bubul saikia
18. A.B. Siddique

#### Resolutions:

1. The meeting has resolved to distribute draft copy of SSR.
2. It was resolved that final date of SSR Submission will be 18/11/2022.

#### Action Taken:

1. SSR Submitted on 18<sup>th</sup> Nov/2022.

  
IQAC Co-ordinator  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam

  
Principal IQAC  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam



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Ref. No. \_\_\_\_\_

Date: 25/11/2022

### Minutes of IQAC Meetings

Session: 2022-23

Meeting No. 3 (IQAC cum Conveners meet)

#### Members Present:


1. Md. Habibur Rahman
2. Shariful Islam
3. Debajit Mahanta
4. Mantoo Kumar Borah
5. Md. Khairul Islam
6. Hemayanti Deka
7. Ashique Elahi
8. Pranjali Mahanta
9. Nazrul Islam
10. Shamima Sultana Khandaker
11. Nasrin Ahmed
12. Tridib Kr Goswami
13. Rupak kr Sarmah
14. Rani Bora
15. Mustafizul Hoque

#### Resolutions:

1. Resolved that till the DVV is over every conveners and stake holders must be available at the college when it is necessary.

The meeting ends with vote of thanks by principal.

  
IQAC Co-ordinator  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam

  
Principal IQAC  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam



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Ref. No. \_\_\_\_\_

Date: 16/12/2022

### Minutes of IQAC Meetings

Session: 2022-23

Meeting No. 4 (Meeting with staff)

#### Members Present:

1. Rani Bora
2. Debajit Mahanta
3. Nazrul Islam
4. Md. Khairul Islam
5. Ashim Chakraborty
6. Ashique Elahi
7. Mantoo Kr Borah
8. Mustafizul Hoque
9. Nasrin Ahmed
10. Pranamika Goswami
11. Rimi Bora
12. Pranjali Mahanta
13. Hemayanti Deka
14. Shamima Sultana Khandaker
15. Lipika Afroz
16. Rajendra Saikia
17. A.B. Siddique

#### Resolutions:

1. Resolved that stake holders general meeting will be conduct
2. Stake holder sub-committee will be formed

#### Action Taken:

1. Stake holder's general meet was organized.
2. Stake holder's sub-committee was formed.

  
IQAC Co-ordinator  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam

  
Principal IQAC  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam



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Ref. No. \_\_\_\_\_

Date: 04/03/2023

## Minutes of IQAC Meetings

Session: 2022-23

Meeting No. 5 (IQAC cum Staff)

### Members Present:


1. Debajit Mahanta
2. Hemayanti Deka
3. Shamima Sultana Khandaker
4. Rupak Kumar Sarmah
5. Mantoo Kr Borah
6. Nasrin Ahmed
7. Pranjali Mahanta
8. A.B. Siddique
9. Nazrul Islam
10. Mustafizul Hoque
11. Tridib Kr Goswami
12. Ashique Elahi
13. Binod Ch. Borah
14. Madhab Ch. Das
15. Ashim Chakraborty
16. Khairul Islam
17. Rajendra Saikia
18. Shariful Islam
19. Izazul Hoque

### Resolution:

A. The meeting unanimously resolved the following matters

1. To reform teacher unit.
2. To reform Anti Ragging Committee.
3. To reform Internal Complain Committee.
4. To reform Library Committee.
5. To reform Anti Sexual Harassment Committee.
6. To reform Grievance Redressal Committee.
7. To reform Sports Committee.
8. To reform Women Cell.
9. To reform Health Cell.
10. To reform Research Publication Cell.
11. To reform Beatification Cell.

  
IQAC Co-ordinator  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam

  
Principal IQAC  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam

12. To reform Sahitya Chara Unit.
13. To reform Admission Committee.
14. To reform Publication Cell.

B. Resolution was taken to take initiative to invite NAAC Peer Team for Assessment and Accreditation of the College.

### **Action Taken:**

A. The following cell / committee was formed

1. Teacher unit.
2. Anti Ragging Committee.
3. Internal Complain Committee.
4. Library Committee.
5. Anti Sexual Harassment Committee.
6. Grievance Redressal Committee.
7. Sports Committee.
8. Women Cell.
9. Health Cell.
10. Research Publication Cell.
11. Beatification Cell.
12. Sahitya Chara Unit.
13. Admission Committee.
14. Publication Cell.

B. Initiative was taken to invite NAAC Peer Team.

  
IQAC Co-ordinator  
Betadraba Sri Sri Sankardev College  
Betadraba, Nagaon : Assam

  
Principal / IC  
Betadraba Sri Sri Sankardev College  
Betadraba, Nagaon : Assam



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Date: 16/06/2023

### Minutes of IQAC Meetings

Session: 2022-23

#### Meeting No. 6 (Meeting with Teaching-Non Teaching Staff)

#### Members Present:

1. Debajit Mahanta
2. Nazrul Islam
3. Rupak Kumar Sarmah
4. Mantoo kr Borah
5. Ashique Elahi
6. Shamima Sultana Khandaker
7. Nasrin Ahmed
8. Hemayanti Deka
9. Ashim Chakraborty
10. Md. Shajahan
11. Sarbanonda Bordoloi
12. Mustafizul Hoque
13. Rajendra Saikia
14. Lipika Afruz
15. Madhab ch Das
16. A.B. Siddique
17. Izazul Hoque
18. Shariful Islam

#### Resolutions:

1. Resolved that Admission process to be developed through Samarth portal.
2. Resolved that to meet the recommendation given by NAAC.
3. Resolved that Three Feeder School will be adopted.
4. It was resolved to reform admission committee.

#### Action Taken:

1. Samarth portal was prepared.
2. Action has been taken to adopt feeder school.
3. Admission committee was formed.

  
Principal IQAC  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam

  
IQAC Co-ordinator  
Batadraba Sri Sri Sankardev College  
Batadraba, Nagaon : Assam